April 17, 2018

RE: Addendum #1

RFA: 19-194 Tourism Product Development Grant (TPD)

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced RFA:

The above **RFA Opening Date** has been extended to **May 2, 2018, at 5:00 pm.**  All Bids must be received at the Purchasing Department, 3rd Floor Administration Building, 12 SE 1st Street, Gainesville, FL 32601-6893. The deadline for Addendums/Questions is April 21, at 11:59 pm.

**Clarification**

Add: A PDF of FY17-18 score sheets and all applications have been added to the Visitor and Conversion Bureau Webpage.

<http://www.visitgainesville.com/partners/grants-scholarships/tpd/>

Delete: 2.0 General Program Guidelines: 2.2 Eligibility

All governmental institutions and municipalities including Alachua County, City of Gainesville, cultural, heritage, and nature-based community organizations that operate within the boundaries of Alachua County are eligible to apply for “out of County” advertising and promotion funds that market activities, venues, events and services with a goal to measurably increase the tourism and economic impact for Alachua County and its citizens. All applicants must have not-for-profit status under the Division of Corporations and a copy of your Active Status from Sunbiz.org should be attached to the end of Exhibit B.

**Add:** 2.0 General Program Guidelines: 2.2 Eligibility

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Delete: Exhibit B: Grant Application Cover Page

One (1) Original and one (1) Electronic Thumb Drive (properly labeled with “19-194: Tourism Product Development Grant Program” of the completed and signed application and all supporting documentation should be submitted.

**Add:** Exhibit B: Grant Application Cover Page

One (1) Original and one (1) Electronic Thumb Drive (labeled “19-194”) should be submitted.

**Questions and Answers**

Q #1: In section 2.8.10 Non-Allowable Expenses, the TPD grant application states, “Fundraisers that benefit organizations other than the contracted applicant” are not an allow expense. My organization puts on a festival where all proceeds go to benefiting local charities am I still eligible to apply?

A #1:  This section refers to expense reimbursement request. Fundraisers that benefit organizations other than the “contracted applicant” are not eligible for reimbursement through this RFA. Any event whose purpose is to raise money for a third party is not an Allowable Expense.

Q 2#: Are the Program/Event budget’s required match the contracted amount?

A 2#: YES

Q 3#: Where should supplemental material be submitted in the RFA application?

A 3#: All supplement materials should be attached to the end of Exhibit B.

End of Addendum #1

Theodore White Jr.

Sincerely,

Theodore White, Purchasing Agent

TPW